



2014 Summer Internship Announcement

May 15, 2014 – August 15, 2014

20 Hours per week

Unpaid Position

Chesterfield County is currently seeking qualified candidates for an internship opportunity in the Adult and Juvenile Drug Courts. Drug court is a voluntary, court-based program designed to assist drug-addicted individuals in changing their criminal lifestyle and becoming free from alcohol and other drugs. Defendants who are arrested in Chesterfield County or the City of Colonial Heights and meet all of the eligibility criteria may choose to enter the drug court program instead of proceeding through the traditional court process. While in drug court, participants are required to complete an intensive treatment program under the direction of a team of professionals from the court, treatment, police department and local probation.

Position Description: Interns will have an opportunity to learn about the justice system as it relates to addicted offenders and the drug court. Interns will work with both the adult and juvenile drug courts to include observing court sessions and assisting with administrative support. Interns will be required to collect information from client files and input data into computer systems.

Summary of Qualifications: Candidates must be enrolled as undergraduate juniors, seniors, or those in a graduate program, and have a minimum grade point average (GPA) of 2.8. Must have an interest in the field of criminal justice. Organizational and computer skills are essential. The majority of work will be conducted in the Circuit Court Judges' Chambers; therefore, candidates must wear professional business attire. Successful completion of a fingerprint-based criminal history check and pre-employment drug screen required.

For consideration of this opportunity, candidates must fulfill the application requirements, listed on our website at www.chesterfield.gov/internships, by March 14, 2014.

Chesterfield County is an Equal Employment Opportunity employer.